



PURCHASING DIVISION

Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, Florida 33948-1094

Telephone (941) 743-1378
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November 4, 2009

TO: PROSPECTIVE BIDDERS

RE: BID 2009000312, ANNUAL CONTRACT FOR VEHICLES

BID DUE DATE: NOVEMBER 18, 2009

ADDENDUM NO. 2

Bidders are hereby notified that this addendum shall be made a part of the above-named proposal and contract documents.

The following is issued to modify, and/or clarify the proposal and contract documents. These items shall have the same force and effect as the original bid and contract documents, and bids to be submitted on the specified date shall conform with the additions, deletions and revisions as listed herein.

Item #1: Correction: Addendum No. 1, Item #14 incorrectly referred to the second vehicle listed in the 'Criteria for Award' as an F-150. This should be corrected to read F-250. Also, remove the hitch listed as a 'Dealer Install Option' for this vehicle.

Item #2: The Taurus referred to in the Criteria for Award and on listed the Bid Form at \$24,133.00 (as revised in Addendum #1) is a 2010 Ford Taurus 4-door SE Sedan with the following optional equipment item:

97M Floor Mats, All Weather Front and Rear (Installed by Dealer).


Item #3: The F250 referred to in the Criteria for Award (as revised in this Addendum) and listed on the Bid Form at \$27,932.00 (as revised in Addendum #1) is a Ford F250 Super Duty Regular Cab 2-door XL Pickup with the following optional equipment items:

52B	Trailer Brake Controller · XL	X3L	Axle Ratio, 3.73 w/Limited Slip
44T	Automatic, 5-Spd w/Overdrive	85S	Bed Liner, Spray-In
90L	Power Equipment Group · XL	18B	Side Steps, Black

Item #4: Delete: Revised Page 13 – 10/30/09

Item #5: Add: Revised Page 13 – 11/04/09, which is attached to this addendum.

This addendum is binding and is to be considered as if contained within the original bid documents of Bid No. 2009000312. Bidders are required to acknowledge receipt of this addendum on their bid forms.



Kimberly A. Corbett, C.P.M., CPPB
Senior Division Manager - Purchasing

KAC/at
cc: Clerk's Office, Minutes Division
File

BID NO. 2009000312, ADDENDUM NO. 2

**BID FORM
ANNUAL CONTRACT FOR VEHICLES
BID NO. 2009000312**

TO: Senior Division Manager - Purchasing
Board of County Commissioners
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, Fl. 33948-1094

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, Technical Specifications & Conditions, Bid Form, and any other documentation for

ANNUAL CONTRACT FOR VEHICLES

and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price(s) submitted. The above specified documents are herein incorporated into the Bid Form and shall be defined as the contract documents.

Please Note: For bid evaluation purposes, award will be based on the lowest total of the following vehicle and dealer installed option purchases, calculated at the percentage discount (for vehicles) and percentage mark-up (for dealer installed options) submitted by each bidder. These quantities and descriptions are not actual and may vary considerably. They are only given as a means of determining / calculating the lowest responsive, responsible bidder

NEW VEHICLE PURCHASES:

PERCENTAGE DISCOUNT OFF OF FORD FACTORY INVOICE	X	VEHICLE FOR FACTORY INVOICE/DESCRIPTION	=	DOLLAR AMOUNT OF DISCOUNT	→	NET COST (LIST PRICE LESS DISCOUNT)
%	X	\$24,133.00 (2010 Taurus)	=	\$	→	\$
%	X	\$27,932.00 (2010 F250)	=	\$	→	\$
SUB-TOTAL						\$

DEALER INSTALLED OPTIONS:

PERCENTAGE MARK-UP	X	DEALER INSTALLED OPTIONS ACTUAL INVOICE/DESCRIPTION	=	DOLLAR AMOUNT OF MARK-UP	→	NET COST (ACTUAL INVOICE PLUS MARK-UP)
%	X	\$135.00 (Window Tint on a 2010 Taurus)	=	\$	→	\$
%	X	\$135.00 (Window Tint on a 2010 F250)	=	\$	→	\$
SUB-TOTAL						\$

TOTAL COST OF PURCHASING ONE (1) 2010 FORD TAURUS WITH WINDOW TINT, AND ONE (1) 2010 FORD F250 WITH WINDOW TINT:	\$
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Reminder: From the date of the purchase order, the bidder shall have ninety (90) days to deliver (including acceptance) normal production vehicles and one hundred twenty (120) days to deliver (including acceptance) vehicles with dealer installed options.

Local Business Status: If Bidder affirms that it is a local business as defined in IB-26 and in accordance with Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009, and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009, then the Affidavit Claiming Status as a Local Business, which is included as a part of this bid package, must be completed and returned.

Yes, our business qualifies as a Local Business and has completed and attached the 'Affidavit Claiming Status as a Local Business' as a part of our submission.

No, our business does not qualify as a Local Business.

Name of Bidder: _____

(This form to be returned)
Revised Page 13 – 11/04/09