

**Charlotte County Purchasing Department
Administrative Approval**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

Code Compliance / Alisa True / X – 1549

2. DATE:

August 15, 2006

3. REQUESTED MOTION/ACTION:

Recommend the Director of Purchasing award RFQ #06-366, Lawn Mowing of Lots in Code Violation, to Amera-Tech, Inc. of Fort Myers, Fl. as the primary vendor, and to Arbor One, Inc. of North Port, FL as the secondary vendor for a total estimated annual cost of \$7,000.00.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: Yes X_ No_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: Yes__ No X BUDGET OFFICER _____ DATE _____

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

This is an annual contract to mow lots on an as needed basis as determined by the Community Developments Code Compliance Division. This services provided within this contract are specifically for overgrown and/or neglected properties that after a defined process have been ordered mowed by the Code Compliance Division.

The Request for Quote states that two (2) vendors will be selected for each area. The responses received are listed below:

<u>Vendors</u>	<u>Port Charlotte</u>	<u>Punta Gorda</u>	<u>Englewood</u>
Amera-Tech, Inc.	\$43.50	\$43.50	\$43.50
Arbor One Inc.	\$55.00	\$55.00	\$60.00
Barrera Harvesting, Inc.	\$60.00	\$60.00	\$60.00

All of the above prices are based on an 80' x 125' lot.

Therefore, it is recommended that the Director of Purchasing award RFQ #06-366, Lawn Mowing of Lots in Code Violation, to Amera-Tech, Inc. of Fort Myers, Fl. as the primary vendor, and to Arbor One, Inc. of North Port, FL as the secondary vendor for a total estimated annual cost of \$7,000.00.

6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DIVISION/DEPARTMENT DIRECTOR	PURCHASING DIRECTOR	BUDGET	OTHER	COUNTY ATTORNEY	COUNTY ADMINISTRATOR
YES <u>X</u> NO	YES <u>X</u> NO	YES __ NO <u>X</u>	YES __ NO	YES __ NO <u>X</u>	YES _ NO <u>X</u>
See File					