

**CHARLOTTE COUNTY PURCHASING DEPARTMENT
ADMINISTRATIVE APPROVAL**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION
Public Works / Kathleen Lindback X1376

2. DATE:
June 13, 2007

3. REQUESTED MOTION/ACTION:

Recommend the County Administrator approve award of Bid #07-315, Manasota Key Landscape Maintenance to the lowest responsive, responsible bidder, Stiles Landscape Company of Fort Lauderdale, Florida in the amount of \$78,560.00. The term of this contract shall be from date of award thru and including December 31, 2007, with an option to renew for two (2) additional one (1) year terms, by mutual consent, at the same prices, terms, and conditions.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES X IF NO, STATE ACTION REQUIRED

BUDGET ACTION: THE FY 07/08 Budget contains \$99,000 to be used towards this contract.

FINANCIAL IMPACT SUMMARY STATEMENT: FUNDING IS SUPPLIED FROM THE MANASOTA KEY MSTU.

DETAILED ANALYSIS ATTACHED?: YES NO BUDGET OFFICER N/A DATE

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

This is for the landscape maintenance for the Manasota Key Municipal Services Taxation Unit (MSTU) along North Beach Road and Gulf Boulevard, as well as Beach Road from the Tom Adams Bridge to the Emil Sweptson Bridge, including Sandpiper Key. Maintenance includes all materials, labor, equipment, and all other means to accomplish the on going maintenance of the multi-faceted landscape beautification assets within the Manasota Key areas specified in the bid documents. Upon evaluation of bids, it was determined that the lowest bidder, Blue Heron Irrigation & Landscape Design was deemed non-responsive as a result of not providing the proper certification for the project.

Therefore, it is recommended that the County Administrator approve award of Bid #07-315, Manasota Key Landscape Maintenance to the lowest responsive, responsible bidder, Stiles Landscape Company of Fort Lauderdale, Florida in the amount of \$78,560.00.

DIVISION/DEPARTMENT DIRECTOR	PURCHASING DIRECTOR	BUDGET	OTHER	COUNTY ATTORNEY	COUNTY ADMINISTRATOR
YES <u>X</u> NO	YES <u>X</u> NO	YES <u>X</u> NO	YES NO <u>X</u>	YES NO <u>X</u>	YES <u>X</u> NO
See attached		See attached	N/A	N/A	