

COUNTY OF CHARLOTTE
Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.charlottecountyfl.com

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County Administrator
Roger Baltz
County Attorney
Janette Knowlton
Clerk of the Circuit Court
Barbara T. Scott

AGENDA
Regular Meeting

18500 Murdock Circle, Administration Center, Room #119

Agenda Item Summary

1	DEPARTMENT MAKING REQUEST	2	MEETING DATE
	Purchasing		10/27/2009 9:00:00 AM
3	REQUESTED MOTION/ACTION		
	a) Approve start of negotiations with It's Time Kayak & Canoe of Port Charlotte, FL for Request for Proposal #09-327 Recreation Equipment Rental Concession Services; and b) Authorize the Chairman to sign the Contract after completion of negotiations. This is for a firm to manage and operate recreation equipment rental services at Charlotte County Park Facilities.		
4	AGENDA	5	IS THIS ITEM BUDGETED (IF APPLICABLE)
	Consent		- No
			Budget Action No action needed. Estimated Revenue: \$2,000 in FY10. Financial Impact Summary Statement Estimated Revenue: \$2,000 in FY10. Detailed Analysis Attached - Budget Officer -
6	BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)		

This is for a firm to manage and operate recreation equipment rental services including, but not limited to, canoes, kayaks, fishing equipment, beach chairs, umbrellas, and beach inflatables at Charlotte County Park Facilities.

Approximately 20 firms were contacted with only one response received. The proposal received was ranked by: Michael Koenig, Business Services Manager, Parks Recreation & Cultural Resources; Tom Henry, Special Projects Foreman, Parks Recreation & Cultural Resources; David Johnston, Management/Budget Analyst; and Sean Doherty, Sales/Marketing Manager, Tourist Development.

A copy of the ranking is attached, along with a copy of the submitted proposal.